

NHF - WEEKLY WORK SCHEDULE (OVERVIEW)

UPDATED: 7/7/23

SUNDAY

- Harvest to fulfill Monday orders and restock for next order cycle
- Pack and prepare Monday orders for retail pickups and wholesale deliveries
- Reset and restock farm stand for Monday
- Update inventory by 4:00 PM

MONDAY

- Run wholesale deliveries in town
- Label trays for seeding on Tuesday
- Pruning and trellising
- Group Gemba walk
- General tasks (weeding, planting, terminating crops, tidying)
- Pack orders for Food Hub

TUESDAY

- Seeding trays in potting shed
- General tasks (weeding, planting, terminating crops, tidying)
- Restocking before Thursday order cycle closes
- Prep wash shed and pickup room for packing on Wednesday

WEDNESDAY

- Harvest to fulfill Thursday orders and restock for next order cycle
- Pack and prepare Monday orders for retail pickups and wholesale deliveries
- Reset and restock farm stand for Thursday
- Update inventory by 4:00 PM

THURSDAY

- Run wholesale deliveries in town
- General tasks (weeding, planting, terminating crops, tidying)

FRIDAY

- General tasks (weeding, planting, terminating crops, tidying)
- Restocking before Monday order cycle closes
- Prep wash shed and pickup room for packing on Sunday